

## Instructions to replace CD-Rom with CDRW in Dell Emphasis Servers

There are no tools required to perform this swap. It will take approximately 5-10 min to perform it. You will need to take standard anti-static precautions as you would with any electronic device.

Should you encounter any questions during this process, please call ETC Technical Services at

800-775-4382

- 1. Shut down the Emphasis Server and disconnect all power, data and peripherals from the back of the server.
- 2. Turn the server so that the back side is facing you and press in the 2 Black circles on either side of the Server.



 With the buttons pressed Lift the server open and locate the CD-Rom drive



4. Remove the three connections to the CD-ROM Drive. Take care while removing them to hold them either by the connector itself or the orange pull tab attached to the cable.



5. Remove CD-ROM by grasping the 2 green handles and lifting the unit out of the bay.



- 6. Insert the CDRW into the unit by holding it by the green handles and sliding it down the guides. The bay is keyed in the Server so that the unit will only fit in 1 way.
- 7. Reattach the wire harnesses. The harnesses are also keyed so that they will only fit into the unit in 1 location and in only 1 direction. Refer to the picture in Step 4 for clarification. Make sure they are all firmly connected.
- 8. Close the server
- 9. Reconnect all Power, Data, and Peripheral connections to the back of the server.
- 10. Reboot, you should now be able to use the CDRW to archive show files, by clicking on the Easy CD Creator shortcut.